



Northumberland

County Council

Your ref:

Our ref:

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Tel direct: (01670) 622610

Date: 3 July 2020

Dear Sir or Madam,

Your attendance is requested at a virtual meeting of the **CORPORATE SERVICES AND ECONOMIC GROWTH OVERVIEW AND SCRUTINY COMMITTEE** on **MONDAY, 13 JULY 2020** at **10.00 a.m.**

Please note this will be a “virtual meeting” that will be streamed live on our Youtube channel at [youtube.com/NorthumberlandTV](https://www.youtube.com/NorthumberlandTV)

Yours faithfully,

Daljit Lally

Chief Executive

To the members of the Corporate Services and Economic Growth OSC comprising Councillors D. Bawn (Chair), L. Grimshaw (Vice-Chair), J. Beynon, T. Cessford, K. Parry, M. Robinson, G. Roughead, C. Seymour, E. Simpson and I.C.F Swithenbank

Portfolio Holder: N. Oliver



Daljit Lally, Chief Executive
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AGENDA

PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

1. APOLOGIES FOR ABSENCE

2. MINUTES

Minutes of the meeting of the Corporate Services and Economic Growth OSC held on 9 March 2020, as circulated, to be confirmed as a true record and signed by the Chair.

3. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code Conduct) they must not participate in any discussion or vote on the matter and must leave the room.

N.B. Any member needing clarification must contact the Legal Services Manager, Liam Henry on Tel: 01670 623324. Please refer to the guidance on disclosures at the rear of this Agenda letter.

4. SCRUTINY OF CABINET REPORTS

The following reports of the Chief Executive were considered by the Cabinet on 13 June. The Committee is requested to consider issues arising from those reports.

4.1 Covid-19 - Northumberland County Council Response

This report provided Cabinet with a full update on the impact of the Coronavirus (Covid-19) pandemic on the work of Northumberland County Council and provided an overview of the Council's immediate emergency response from mid-March until the date the report is published. **(Appendix A).**

4.2 Covid-19 - Planning for Recovery in Northumberland

This report outlined the Council's plans to support residents, businesses and communities to recover from the Covid-19 crisis in the coming weeks and months. The report was not intended to be guidance to residents, businesses or other organisations regarding the Covid-19 restrictions and nothing in this report should be interpreted either explicitly or implicitly as guidance. In all cases, residents should refer to the latest Government guidance which is available online **(Appendix B).**

5. SCRUTINY REPORTS

The Cabinet member requested to attend for the following items is Councillor Oliver.

5.1 Annual Update Report for Workforce 2019/20

This report will provide an annual position statement in relation to workforce related areas of assurance, workstreams/associated action plans and progress to date within key areas for Northumberland County Council for the full financial year of 2019/20; provide assurance to the Committee that there is provision and monitoring in place to achieve necessary Key Performance Indicators relating to the workforce on an ongoing; provide members with an overview of the monitoring and actions taken during the period from 1st April 2019 to 31st March 2020 in accordance with the Council's Whistleblowing Policy for employees and details of other aspects of Whistleblowing which are not employee related are logged and maintained by the Council's Monitoring Officer. **(Appendix C).**

5.2 Debt Recovery Update

The purpose of this report is to provide the Corporate Services and Economic Growth Overview and Scrutiny Committee with information relating to the level of outstanding debt owed to the Council so that the Committee may satisfy itself as to the efficiency and effectiveness of its collection and recovery policies and systems. **(Appendix D).**

6. URGENT BUSINESS (IF ANY)

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

| |
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| Name (please print): |
| Meeting: |
| Date: |
| Item to which your interest relates: |
| Nature of Registerable Personal Interest i.e. either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details): |
| Nature of Non-registerable Personal Interest (please give details): |
| Are you intending to withdraw from the meeting? |

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

- (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or
- (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

- (1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-Registerable Personal Interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-Participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.